

**HARVEST BOARD OF DIRECTORS
PUBLIC MINUTES
2 JUNE 2014**

Attending: Matt Auerbach (via telephone), R. Wayne Clark, Lila Givens, Arash Kani, Dave Madigan, Diane Simpson (Board Administrator), Stephanie Golas, Stephanie Souza (via telephone), Andrea Steele, Mike St. Clair (General Manager, via telephone).

Absent, Excused: Leah Madsen
Meeting minutes taken by Diane Simpson
The meeting commenced at 6:42 p.m.

Vote Key

Votes are recorded in this order: For, Against, Abstaining

Personal Space and Confirm Agenda

No MSCC update

Member Comment

Wayne needs to gather signatures for green party candidates. Asked about the protocol.
Mike arrived at 6:51.
Stephanie made an announcement about an exciting new job opportunity that has come up.

Motion: Approve May public minutes. The motion was moved and seconded.
Approved 7-0-1.

ACTION ITEM Diane: Correct the title on the minutes in the packet.

Outreach and Tabling

The Local Food Fest was discussed.

- Slow start but it went great! Picked up around noon. Parking lot was full.
- Stephanie talked to 3-4 people interested in becoming members.
- Andrea was there also.
- Mike: 25% increase in sales that day.
- Next event might be scheduled to happen a little later in the day.
- Q: How do you do an event at the store in Cambridge? A: We don't know yet!!!

ACTION ITEM Stephanie: Send contact info for Cabot Farms farmer to Chloe.

Upcoming events:

Cambridge River Fest on June 7

South Street Block Party on August 7

Board Monitoring

Comments:

- Focus more on speaking more with one voice and on participation

Discussion:

Board monitoring is a small but important piece of the job.

Would more reminders be helpful? Response: yes.

A suggestion: Say “Board Monitoring due by such and such a date.” (Third Monday of the month. Diane to entitle the document WITH the due date embedded in the title.)

Question: Do we need to summarize or is the summary from Google sufficient?

Directors didn’t feel strongly one way or the other so next month the Board will use the Google summary.

There was a question about how facilitators are selected.

Stephanie responded that they are chosen by going through a rotation with the more long-term directors chosen first.

Election Packet

Upcoming candidate “Meet the Board” sessions have been scheduled. Those introductory Board meetings will be at 6.

Candidate applications need to be due 45 days before the election starts, according to the bylaws.

So far one candidate interested in being on the Board.

Stephanee, Stephanie and Matt terms are ending. Matt is not continuing because he is going to be in a teacher education program. Stephanee is no longer continuing either due to promotion.

The Board discussed the election schedule. Members applying after August 4 will have to come to the September meeting.

Election letter is not sent out until October. The directors discussed shortening the election period so as to allow the application deadline to be later. There would need to be an efficient election mailing—send letter with ballots. There are no election packets in the store yet because it’s not finalized. The deadline will be put at August 28 and Election letter & invite sent out October 10 and then October 12 the election opens.

- Balloting closes on the 7th.
- Counting will be on the 8th or 9th.
- Board Orientation date stays on the 17th.
- “Cambridge Community Room” to be taken out of the packet.

ACTION ITEM Andrea to make changes to the Election Packet and send to Stephanie.

Motion: Close the public session. The motion was moved and seconded. Approved 8-0-0.

The Public session closed at 7:36 p.m.

Action Item Summary

ACTION ITEM Diane: Correct the title on the minutes in the packet.

ACTION ITEM Stephanie: Send contact info for Cabot Farms farmer to Chloe.

ACTION ITEM Andrea to make changes to the Election Packet and send to Stephanie.