

HARVEST COOP MARKETS
1 OCTOBER 2007
PUBLIC MINUTES-FINAL

Harvest Coop board meeting

Monday October 1

Attending: Mike St. Clair (General Manager), Jessie Myszka, Amy Cotter, Diane Simpson (Board Administrator), Steve Clifford, Betsy Adams, Jessie Grogan

Excused: Karin Emry

Guests: Matthew Andrews, Joe Slag, Heidi Bazick, Matthew Altman

Agenda review

10 minutes added to Membership Reporting section

Public Comment

Q: Why have board minutes not been posted since May?

A: Harvest is in the midst of revamping its web site and we have a volunteer webmistress [sic] who posts the minutes. However, the minutes are accessible in the binders in the front of the store. We can also send them to you by e-mail. Part of the web site design is to have the web site accessible by someone in-house, so that updates can be posted more easily.

GM Report

Cafe update

Originally scheduled to open beginning of Oct.—still 2 weeks away from that. Floor completed yesterday. Furniture not in yet—kitchen is up—working toward LEED bronze certification. 3-bay sink set us back. Mid-month “soft” opening. 12 people hired in total to run the cafe. Cafe will be open 6 a.m. to 10 p.m. Harvest will also be open 6-10 year-round—Cambridge only.

Membership reporting

“What is it that we actually want to know?” about membership changes is the question we need to ask Mike. The reason we want to know numbers is because we want to know WHY something is happening.

What	Why	How Frequently?
How many active members?	To determine quorum for voting	Annually
Any significant change in membership level	To represent members’ sense of ownership and how (operational and non-operational) are compelling	May vary according to program (consider seasonality)
% of coop sales to members vs. nonmembers	Indicates how well we’re serving our member base and nonmember needs.	Quarterly (by month)
What is the change in members becoming inactive? What is the change in member visits?		
Are members buying here? (participation)		
Member transactions as proportion of total transactions potential members	Economic participation by members	
The Board's main concerns:	What is the change in shoppers	What is the change in

becoming members?

member purchases?

Bylaw changes

Section 5: REMOVAL OF DIRECTORS

1) BY THE BOARD OF DIRECTORS

- (i) Any Director may be removed from his/her office by the affirming vote of a simple majority of the remaining Directors if he/she is absent from two consecutive regular or special meetings of the Board without giving notice to the Board of his/her intended absence at or before the start of these meetings
- (ii) Any Director who fails to attend three regular meetings annually may be removed by the action of the majority of the other Directors
- (iii) Any Director of the association may be removed from office for cause, by a 2/3 majority vote of the remainder of the Board. Cause includes, but is not limited to, violation of the Board's code of conduct agreement.

This has been read at this meeting and will be voted on at the next meeting.

All present agree this bylaw change has had its first reading.

October 2007 Meeting preparation

- Need to establish how many active members we have in total
- Need to establish how many active members we have in the room
- Need someone to count the members as they come in
- Quorum is the square root of the number of active members
- We can calculate quorum in advance of the meeting

Will take a week's notice to calculate the active members.

It is prudent to have quorum based on your long-term members.

Last meeting—a quorum was 74 people.

Board would like to know the number of active members as of October 1 and would like this info available one week before the meeting.

ACTION ITEM Mike S. to find out the number of active members as of October 1 and send this info to the board by Wednesday, October 17.

It was observed that we would need a chair of the annual meeting.

Motion: Jessie M. nominated to chair annual meeting

Steve C. moves; Jessie G. seconds, to nominate Jessie M. for chair of the annual meeting.

Unanimous 5-0-0

Elections Committee Update

Jessie M., Jessie G., Amy C. and Diane S. to be in the Cambridge office counting ballots

“Seats available by term length” is being verified.

ACTION ITEM Elections committee to check on seats available by term length and come up with that information prior to the election.

September minutes

Swap the position of the bullets under “insurance review”

Replace “announced” with “publicized” (in café section)

Add “Cambridge” after “Outside Wall Mural”

Under “Nominations Committee Update: add “(Subsequent to this meeting one petition candidate was received and validated.)”

Motion: Approve September Public Minutes

Jessie M. moves; Amy C. seconds, to approve September 5 public minutes with minor changes as noted above.

Unanimous 5-0-0

HARVEST MSCC MINUTES

October 18, 2007

Members present: Liz, Nate, Margaret, Emily, Chris, Jessie G, Joe

1. Tabling
 - a. Tabling generally went well in both Cambridge and JP
 - b. November:
 - i. Cambridge: Dvora and Betsey (if Dvora can't do it, Jessie G will)
 - ii. JP: Jessie M. and Amy
 - c. December:
 - i. Cambridge: Nate and Jessie G (unless she does November)
 - ii. JP: Joe and??? (TBD at our next meeting/board's next meeting)
2. Volunteering (including post-meeting updates)
 - a. Food for Free—Liz hadn't heard back yet at the time of the meeting, but has since heard that there really aren't any opportunities for groups in the winter, but they encourage us to come back to the farm next year
 - b. Bikes Not Bombs—the next packing will be on October 3—we will announce it at the annual meeting.
 - i. There is also a movie being shown on November 10th that Chris will put in the newsletter
3. Annual meeting
 - a. **Nate** will put together a flyer for the committee to have at the meeting
 - b. **Liz** will edit the MSCC slides and give them to Jessie M
 - c. **Liz** will send text describing MSCC to Chris
 - d. **Chris** will make a sign up sheet and flyer for the committee to have at the meeting
4. Misc
 - a. **Jessie G** will ask the board if checking mscc@harvest.coop is something that the paid board administrator could do, and then they could forward important e-mails on to committee members