

**HARVEST BOARD OF DIRECTORS  
PUBLIC MINUTES  
12 JULY 2010**

Attending: Matt Altman, Megan Amundson, Steve Clifford, Jessica Hiemenz, Andrew Kessel, Christina Lively, Elizabeth Levy, Diane Simpson (board administrator), Scotland Willis.

Absent, Excused: Jessie Grogan, Rebecca Nemec, Mike St. Clair, General Manager.  
Meeting minutes taken by Diane Simpson.  
Meeting commenced at 7:03 p.m.

**GM Report**

1. New Front End Checkouts—Members and shoppers in Cambridge will notice that the front-end checkout systems have been completely updated with new fixtures. These were purchased for a bargain through a close-out sale and are only a few years old, compared to the fixtures that they replaced, that were from the early 1990's. Customer and associates alike are very pleased with the new look and with the efficiency of the check out process.

2. New Freezer Case—Also badly needed in Cambridge was a better freezer unit to keep ice cream and frozen yogurt solid in the summer months. Last week a new three-door freezer case was purchased and installed across the aisle from the existing freezer case. This, combined with the donated vendor units that we already had, will allow our full variety of these categories to be purchased at sub-zero temperatures.

3. Jamaica Plain Interior Painting—The next phase in the process of updating the Jamaica Plain store is ready to begin. After completing the replacement of the roof, we are in the process of patching the holes and water stains from the leaky areas, primarily in the middle grocery aisle. While this is being completed, we have contracted bids and selected a painting company to paint the entire store with low V.O.C. paint, which was selected by the associates in the Jamaica Plain store. We expect completion of this by the beginning of August.

The GM Report simply consisted of a written document this time. There was no question and answer session, as Mike had made previous arrangements not to attend this meeting.

**Election Update**

Christina updated the election packet on Google docs and on the Web site. All 2009 interested parties were emailed. Biographies are now required at the time nomination papers are submitted. A couple of people expressed interest in running for the Board. Christina has booked a facilitator for October 28. The next “Meet the Board” meetings are:

- Wednesday July 14, 7:00 p.m. JP Store (after tabling)
- Monday Aug 2, 6:30 p.m. Cambridge Community Room (before BoD meeting)
- Thursday Aug 26, 6:00 p.m. Cambridge Community Room (before MSCC)

Christina will email directors ahead of time and let them know if anyone is coming to the “Meet the Board” sessions so they will know whether or not to arrive early. She urged directors to mark their calendars for the vote counting and the member dinner. Only directors not running for office can help with the vote counting, which will be on November 13 or 14. Five people are needed for vote counting. Member dinner is October 28.

**Annual Meeting Planning**

The Board discussed planning for the annual meeting. Topics that came up were: planning the agenda, choosing a facilitator (done) and planning the menu (Mike's responsibility.) It was decided that it would not be necessary to form an annual meeting planning committee.

**Community Fund Disbursement**

- Most of the MSCC meetings need to be moved up a week earlier.
- MSCC wants to announce the grants at the annual meeting, but it seems unlikely to happen, so instead they will invite the finalists and advertise the program.
- Chris Durkin's role at the annual meeting is to help get things done behind the scenes.

**Barbecue Planning**

- Christina will host
- Potluck Style
- Wednesday July 21
- Will start at 5 p.m.

**ACTION ITEM** Christina to ask Mike to invite key staff.

**Motion: Approve June public minutes.**

Steve moved, and Christina seconded, the motion to approve the June public minutes as amended. Approved 6-0-2.

**Motion: Close July public meeting.**

Steve moved, and Christina seconded, the motion to close the public session. Approved 8-0-0.

**Action Item Summary**

**ACTION ITEM** Christina to ask Mike to invite key staff to the Board/Staff/MSCC barbecue.