

**HARVEST BOARD OF DIRECTORS  
PUBLIC MINUTES  
9 DECEMBER 2013**

**Section 1**

Eva Amanda Agudelo, Matt Auerbach, R. Wayne Clark, Stephanie Golas, Arash Kani, Dave Madigan, Leah Madsen, and Stephanie Souza were the active directors for this section of the meeting.

Attending: Eva Amanda Agudelo, Matt Auerbach, R. Wayne Clark, Stephanie Golas, Arash Kani, Dave Madigan, Leah Madsen, Chloe Rivka (MSCC chair), Diane Simpson (Board Administrator), Stephanie Souza, Andrea Steele (via telephone), Mike St. Clair (General Manager, via telephone).

Absent, Excused: Lila Givens  
Meeting minutes taken by Diane Simpson  
Guest: Lily Ko  
The meeting commenced at 7:30 p.m.

**Vote Key**

Votes are recorded in this order: For, Against, Abstaining.

**Announcement**

A guest will come and speak to the Board at 8 p.m.

**ACTION ITEM** Dave will take over Eva's action items about dealing with the website.

**October Public Minutes**

It was noted that a guest name is listed incorrectly  
Diane to fix the name of the guest: "Amanda" Fish.

**Motion: Approve October meeting minutes as amended.** The motion was moved and seconded. Approved 8-0-0.

**Motion: Close public session.** The motion was moved and seconded. Approved 8-0-0.

The public session closed at 7:38 p.m.  
The public session reopened at 7:51 p.m.

**Section 2**

Matt Auerbach, R. Wayne Clark, Stephanie Golas, Arash Kani, Dave Madigan, Leah Madsen, Stephanie Souza and Andrea Steele (via telephone), were the active directors for this section of the meeting.

Absent, Excused: Eva Amanda Agudelo, Lila Givens.  
Guest: Lily Ko

**Member Comment**

Lily advocated having a compost collection site at Harvest. She was aware of Bootstrap Compost. Mike was asked his opinion about it. He replied that it has come up several times over the years. He said that people who do it for a living recommend that we do not do this. People bring in items that are not appropriate and you need to have a staff member sort through it all. The Board Administrator also spoke about some of the many problems in running a compost operation from her own experience in managing the compost for nine years at Jamaica Plain Cohousing. She said it was a huge amount of work and you really need to keep a close eye on it.

Lily mentioned a place in Cambridge that picks up compost. There was a trial pickup in Cambridge. Also, the city of Boston has a trial pickup at farmers markets in certain areas. Stephanie has been speaking to them about Harvest. Egleston Square is one of the pilot projects. Greenovate and “CERO,” according to Wayne, might be options. Stephanie says they (Greenovate) want to have more pickup locations and suggested that we all send them our requests for composting and get our friends to write to them as well.

A director recommended Boston Natural Areas Network for tips on gardening. A director said some community gardens compost on site. Also, the Food Project in Dorchester composts on site. A director noted that a composting workshop would be a good MSCC event.

Lily would like the directors to rotate the Board meetings to different locations such as JP. The board members have talked about this and would like to do it. Schools are not available. Libraries have to host only meetings that are available to the public.

There was an additional member comment from tabling. A director said that a member would like to see young people of color working at Harvest.

**Accept Election Results**

There were 338 ballots total; of those, 320 were valid and 18 were invalid for various reasons (cast by non-members, blank ballot, could not find name/member number in our member database, etc.). The results are below. Unfortunately Claude had to drop out.

Andrea Steele:132 Claude Hemmerich:223 Dave Madigan:263 Leah Madsen:259 Lila Givens:109
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<b>Motion: Accept Election Results.</b> The motion was moved and seconded. Accepted 7-0-0.
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**Motion: Seat Andrea Steele, Leah Madsen, & Dave Madigan as directors for their new terms.** The motion was moved and seconded. Accepted 7-0-0.

**Motion: Appoint Stephane to fill the remainder of Christian's term.** The motion was moved and seconded. Approved 8-0-0.

(Andrea is now seated as a director.)

### **Elect Officers**

The directors discussed who was willing to be an officer. Stephanie is willing continue as President. The slate ended up as Stephanie, President; Arash, Treasurer; Matt, Secretary. These are the current officers.

**Motion: Continue with the current officers for 2014.** The motion was moved and seconded. Approved 8-0-0.

Stephanie nominated Stephane Souza for Vice-President. The Vice-President, although not specifically required in the bylaws, meets with the President and the Board advisor on the conference calls. The Vice-President backs up the President; is in on the conference calls; and helps set the agenda. The only downside to this arrangement that the Board can foresee is that both of their terms expire at the same time.

**Motion: Stephane Souza be elected Vice-President.** The motion was moved and seconded. Approved 8-0-0.

Next, Stephanie explained the “dashboard.” This is a Google spreadsheet with all the items on it that the Board needs to keep track of. She will make a tab on the dashboard where the Board can make a holding place for proposals and ideas. A director suggested that if directors want others to take a look at some topic and think about it, please include some relevant links. Last year committees and action items were listed as well.

**ACTION ITEM** Stephanie to send the link to the dashboard out.

In the interest of time the tabling discussion will be put off until the January meeting. The Board is spreading itself thin. Do the directors want to continue with tabling? Think outside the box about member outreach. How can the Board best use its time?

The Board discussed the upcoming tabling session and set up a schedule for Wednesday. Topics/ideas for the tabling:

- “What is your favorite holiday dish?”
- “Should Harvest decorate for the holidays?”
- Have a snowflake-making station

**Review and Approve 2014 Dates:**

The Board approved the following meeting dates for 2014.

Mon Jan 6, 2014	Monday June 2, 2014
Sat Jan 11 CBLD	Mon July 14, 2014
Mon Feb 3, 2014	Mon Aug 4, 2014
Mon March 3, 2014	Monday September 8, 2014
Mon April 7, 2014	Monday October 6, 2014
Mon May 5, 2014	No meeting in November
	Mon Dec 8, 2014

**ACTION ITEM** Stephanie to talk to Rose Marie and get potential dates for the Board retreat.

**CBLD**

Summary is in the packet. Directors can sign themselves up. Everyone carools.

**Board Budget**

Has to be approved by February. Must have it in the packet by January.

**ACTION ITEM** Arash to have draft budget ready for January.

**MSCC Event**

Chloe spoke about the event. The charge was five dollars. She was not comfortable taking money from people, but she had to pay presenter plus cost of the room. She needs \$20-\$30 for the room. She would like to do the event again but in a different way, maybe: "Herbal project on the floor of the Arboretum store." A director suggested focusing on the budget. This is the first time MSCC has had a budget.

**ACTION ITEM** Chloe to put some numbers in the MSCC budget.

Chloe left the meeting at 8:49 p.m.

**Global Ends**

Moved to January.

**ACTION ITEM** Stephanie and Leah will get something on Global Ends into the next packet.

**Draft Board Budget**

Stephanie asked all directors to look at the budget. If there is an item they want in the budget, let Arash know. CCMA and CBLD are part of the Board budget usually.

Mike said this item is late: Rose-Marie is flying up and staying in a hotel and it's very expensive. She could stay at the co-housing if we knew far enough in advance when she is coming. It was noted that the Board needs to add money for a facilitator and also that Board development items could be part of the budget. Stephanie can get the info on what the Board spent last year.

**ACTION ITEM** Stephanie to send Arash what the Board spent on a facilitator last year.

**ACTION ITEM** Stephanie to send Dave the how-to manual on policy governance.

**Motion: Close the Public meeting.** The motion was moved and seconded. Approved 8-0-0.

The Public meeting closed at 8:57 p.m.

**Action Item Summary**

**ACTION ITEM** Dave will take over Eva's action items about dealing with the website.

**ACTION ITEM** Stephanie to send the link to the dashboard out.

**ACTION ITEM** Stephanie to talk to Rose Marie and get potential dates for the Board retreat.

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